

## **JOB DESCRIPTION**

<b><u>POSITION</u></b>	Ballet Teacher and Tutor – male training Full-time – 37.5 hours a week Monday to Friday, occasional evening, weekend, half term and holiday working
<b><u>REPORTS TO</u></b>	Artistic Director

## **JOB PURPOSE**

Ballet teacher and tutor to men's classes on the ballet programme of study of Central's three year, vocational BA (Hons) in Professional Dance and Performance, preparing students for professional work as dancers, and for the degree.

## **KEY ACCOUNTABILITIES**

The tutor's primary responsibilities will be to:

- Teach the programme of ballet throughout the academic year, which includes all timetabled classes in virtuosity, pas de deux, repertoire and coaching;
- Be tutor for male students in selected years ;
- Determine the programme of ballet training for the class with reference to and in line with the Central syllabus and training, as guided by the Artistic Director and Professional Training Lead;
- Ensure that the class understands the body of work to be covered during the year, both in terms of physical understanding and achievement, and the vocabulary to be learned;
- In collaboration with the Medical and Wellbeing Team, to be responsible for the warm-up exercise programme, injury prevention and for the care and recovery from injury of the students.

These areas will include:

- Contributing to the design, delivery and review of ballet teaching and course requirements
- Adhering to established protocol in the delivery of teaching, and assessment in accordance with the course policies
- The formal presentation of work to students;
- Follow-up of classes both with students on a one-to-one and group basis, as well as reporting to the Artistic Director;
- Providing individualised constructive feedback with sensitivity to personal needs
- Individual and group tutorials;
- Contributing to and supporting students in the Contextual Studies Module including the setting of targets and goals, marking and providing feedback on appropriate student work as guided by the Head of Studies, and devising curriculum module briefs;
- Contributing to the tutorial programme; progression guidance and pastoral support
- Demonstrable commitment to professional and pedagogical knowledge development

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The teacher will also be responsible for:

- Establishing good communication with all other teachers and support staff;
- Submitting termly continuous assessment reports, to be received by the Head of Studies by the published date;
- Preparing and presenting the class for assessment at 2 or 3 points during the year depending upon year group;
- Being in attendance at all assessment classes for their own class and as many other assessment classes as can be arranged, and contribute to assessment marking
- Being in attendance at assessment interviews and giving feedback;
- Supporting students on career planning and advising where appropriate;
- Sitting on the panel for auditions of prospective students which may include up to 6 additional days each year at weekends or in holiday periods;
- Contributing to School performances which may include choreography, teaching and rehearsing repertoire or assisting students with performance skills including preparation of hair, make-up and costumes;
- Participate in weekly Artistic Staff Meetings
- Attending training and staff Continuing Professional Development activities
- Learning and teaching repertoire and coaching for performance as required;
- Participating in the review and evaluation of the year's work, through discussion for the module reports, review of module and end-of-year student feedback;
- Teaching on either the Spring or Summer short courses and contributing to Widening Participation and Access work for up to 6 additional days per year at weekends or in holidays
- Engaging fully in induction and training in HE processes
- Contribute to Academic Board, Learning and Teaching Committee and other committees as required, as well as planning sessions, artistic and other meetings
- Adherence to all School policies and procedures

## **Person Specification**

### Essential

- Ability to teach students the principles of classical ballet at different levels.
- Ability to teach male (and female) roles in ballet, pas de deux and ballet repertoire classes.
- Knowledge and experience of performing repertoire
- Experience of working in a professional company as a dancer
- Willingness to engage with vocational dance training within a higher educational framework
- Teaching qualification or equivalent experience
- Good written and spoken English
- A commitment to working to the principles of equity, diversity and inclusion within the teaching environment.

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### **Desirable**

- Experience gained within a school or Higher Education environment
- Understanding of other dance styles
- Industry links
- Practical knowledge of safeguarding

### **Terms and Conditions**

- In line with School policy, this post requires a Disclosure & Barring Service Enhanced Disclosure
- Access to a workplace pension scheme with BC & E (People's Pension) and enrolment with employer contributions at 3% of salary (subject to eligibility criteria)

*The purpose of this document is to describe the key accountabilities that the person holding this position needs to achieve. It is in no way an exhaustive list of responsibilities of the role and in any event, the duties and requirements of this role may change from time to time as required by the School and/or Director.*